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| **Vehicle Purchasing Service**  **Agreement to Assist in the Selling of a Vehicle** |
| **Client Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  ❑**Sale of your Vehicle** : **Cost: $400–$650** There is no charge to meet with and have your vehicle appraised by Vehicle Purchasing Service. Once you have agreed to have your vehicle listed by VPS, you will be charged for any expenses incurred by VPS and you will be invoiced monthly for those expenses (in the event that the sale process extends past 30 days). There is also a non-refundable $100 listing fee for placing and maintaining the ad. If multiple ads are placed, only one $100 listing fee will be charged. \_\_\_\_\_ (Initials) Note: The $100 listing fee is included in the total fee to sell your vehicle and is only charged separately if the seller chooses to halt the sale or sell the vehicle independently.  It is the responsibility of the vehicle owner to store, maintain, and carry insurance and current registration on any vehicle that is listed by VPS. It is also recommended that the owner keep the vehicle available and clean at all times while listed with VPS as it may need to be shown on short notice. VPS reserves the right to clean your vehicle at the owner’s expense if it is deemed necessary to make the vehicle more marketable. \_\_\_\_\_ (Initials)  A representative will appraise your vehicle, make recommendations to maximize its marketability, take pictures, create an ad, list your vehicle online, receive and screen calls about your vehicle, show, and privately sell your vehicle. A bill of sale will be prepared for your records, and notary service is provided at no charge to prepare your title for transfer to the new owner. You will be advised on how to receive a refund for the unused portion of your registration and notify the state of the sale. If your vehicle has a lien, you will be guided through the process of clearing the lien and transferring the title once it has been cleared. In most cases, you will not have any contact with the buyer. To successfully market and sell a used vehicle(s), VPS may work with non-affiliated third parties, such as automobile dealers or advertisers. In these cases, a representative of VPS will still oversee the entire sales process.  ❑**Custom Services** Other services are available and will be priced individually based on the estimated amount of time required.  **Terms/Refunds/Satisfaction Guarantee :**  A deposit is required up front to start the agreement. The balance is due upon completion of the requested service. All pre-approved expenses will be passed along to the client at the agreed upon rate/cost. Deposits are nonrefundable except as noted: The fee paid to Vehicle Purchasing Service will be refunded (less approved expenses) or a new agreement will be made if your vehicle is not sold within a reasonable time frame agreed upon by both parties after the deposit has been received. If, after your deposit has been received, you sell your vehicle in- dependently of Vehicle Purchasing Service or if you decide not to sell your vehicle, your deposit will be refunded less the listing fee (and expenses). \_\_\_\_\_ (Initials)  **Disclaimer :** Vehicle Purchasing Service is a price and negotiation service. If requested, a representative will perform a visual inspection on the vehicle being sold. Based on that visual inspection, an opinion will be given as to the condition of that vehicle and recommendations to improve the sellability of your vehicle. Vehicle Purchasing Service does not guarantee the mechanical condition of any vehicle, nor does it accept liability for defects that vehicles may have. Representatives of Vehicle Purchasing Service are not licensed mechanics nor do they represent themselves as such.  **Acceptance :** I have read & understand this agreement with Vehicle Purchasing Service. I have enclosed a check to start the process. Any changes to this agreement must be made in writing. \_\_\_\_\_ (Initials)  \* I give permission to David Lathrop (VPS Representative) to drive my vehicle: \_\_\_\_\_\_\_\_\_\_\_\_ (Initials)  **Estimate for Requested Services $ \_\_\_\_\_\_\_\_\_\_\_\_\_ Amount Received: \_\_\_\_\_\_\_\_\_\_\_\_\_**  **Signature (Client) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Accepted By (VPS) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  NOTES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **P. O. Box 38621 • Phoenix, AZ 85069 • Phone (602) 212-1644 • Cell/Text (602) 565-5623**  **Dave@vpsphx.com •** [**www.vpsphx.com**](http://www.vpsphx.com)  ***“Enjoy your life, I got this”*** |